

Skill Inventory Matrix

Experience/ Job	Tech Skills	Biz Skills	Soft Skills	Characteristics	LOVES	HATES
Job 1	<ul style="list-style-type: none"> •Science: research methodologies, data collection, analysis •Lab/instrumentation skills •Engineering skills •Machining skills •Computing – SW, platforms, and languages 	<ul style="list-style-type: none"> •Project Management •Accounting •HR and training •Procurement •Risk Management •Customer service •Sales and Marketing •Public and media relations •Event planning •Grant writing •Operations •Vendor Relations •Supply Chain Management •SOPs and safety protocols •Quality Assurance 	<ul style="list-style-type: none"> •Detail-oriented •Results-driven 			
Job 2						
Volunteer exper.						
TAship						

Soft Skills:

- Oral and written comms
- Leadership, teambuilding
- Diplomacy, conflict management