

Current Working Policy on Origination of Projects and Endorsement or Cosponsorship of Proposals by the CSWA (Working Document, as of 2/23/20)

The CSWA welcomes projects or proposals that seek our endorsement or sponsorship, particularly those that address fulfilling our charge, which is to "recommend to the AAS Board of Trustees practical measures that can be taken to improve the status of women in astronomy and encourage their entry into this field." In the following, "women" means people who identify as female, including trans women, genderqueer women, and non-binary people who are significantly female-identified¹.

Examples of such proposals may include a request to endorse a meeting or workshop to the AAS Board for sponsorship or to sponsor a special session at an AAS meeting.

In order to qualify for endorsement, proposed activities should work to:

- encourage women in a wide range of educational and career stages to enter and remain in astronomy and related fields; and/or
- enhance the status of women in astronomy and related fields; and/or
- benefit women with one or more additional marginalized identities in astronomy and related fields; and

- have broad reach and potential for sustainability; and/or
- implement practical measures to aid in one or more of the above points.

In addition, it is recommended that proposers

- contact the CSWA while the project is in the early-to-middle stages of development to discuss the proposed activity and endorsement; and
- consider collaborating with another AAS body, such as the Board, another AAS committee, an AAS Division, an AAS task force, or an AAS working group; and
- ensure that there are at least two months for the CSWA to consider endorsement before it could make a recommendation to the AAS Board of Trustees. (N.B. As of 2020, both CSWA and the AAS Board of Trustees meet monthly).

Proposals should include a one-page summary of the proposed event and why it would qualify for CSWA endorsement, as well as any relevant materials (e.g., budget, agendas, brochures, etc.).

Proposals for financial support should normally be directed to the AAS Board of Trustees. If our committee agrees to endorse the proposal, we will work with the proposers on the request to the Board. The Board's policy on proposals for financial support is [here](#).

The [AAS policy on conflict of interest](#) shall be strictly adhered to.

¹Geek Feminism Blog, <https://geekfeminismdotorg.wordpress.com/2014/03/19/language-for-trans-inclusive-events/>, accessed 12/27/19.