

# Terms and Conditions Regarding the High Speed Internet Access

233rd Meeting of the American Astronomical Society, 6-10 January 2019, Seattle, WA

## Internet Order Deadline: 5 December 2018

Internet connectivity for the meeting at the Washington State Convention Center is managed by the AAS.

Please read and sign the Terms and Conditions, indicated below, along with your High Speed Internet Access Order Form to the AAS Office by **5 December 2018**. Wireless internet will be available in the Exhibit Hall to all exhibitors.

Please return your contract along with your order form by 5 December 2018. Any orders received on or after 6 December 2018 will be charged a \$100 onsite fee.

For further information or questions, please use the following contact information:

- **IT/Internet**  
Debbie Kovalsky or 202-328-2010 x110
- **Audio Visual Equipment Rental**  
Robert Woods, Production Innovations, robert@proinav.com or 919-800-1425
- **Registration and Exhibits**  
Debbie Kovalsky, debbie.kovalsky@aaas.org or 202-328-2010 x110

I/We, \_\_\_\_\_ representing the \_\_\_\_\_  
(Name) (Name of Exhibit)

Exhibitors at the 233rd AAS meeting, agree to the following **Terms and Conditions** regarding the High Speed Internet Access in the Exhibit Booth: (*\*order options on page 9*)

1. DHCP Servers and/or wired routers of any type are only allowed on the Advanced Package.
2. Every device connected directly to the internet/network provided drop must have a purchased IP address from the AAS.
3. Every Hub/Switch/Router/PC/Laptop/Server/etc. attached to the provided drop must have a registered MAC Address with the IT Staff. All other devices must be maintained behind your private network.
4. If you require DHCP, you will need to order the \*Advanced Package and setup your own DHCP server .
5. NO wireless routers will be allowed on the network unless installed by the AAS IT Staff.
6. All attached devices are required to run the most up to date virus protection software, IP filtering, anti-ad and pop-up software, and anti-spyware software.
7. No computer or device on the network should be publicly addressable and serving the outside internet community. No computer should be acting as a server to the public internet.
8. The AAS IT Staff reserves the right to disconnect any device or sub-network that is causing overall network problems.
9. Wireless access in the Exhibit Hall is limited to email access and limited browsing, it is not intended for product demonstrations.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name



# High Speed Internet Access Order Form

233rd Meeting of the American Astronomical Society, 8-12 January 2018, Washington, DC

## Internet Order Deadline: 5 December 2018

*The Onsite Technical Contact will be responsible for connecting your computers and conducting your technical support.*

Exhibitor Name		Booth No.	
Person Completing this Form			
Onsite Technical Contact			
Onsite Contact Telephone			
Onsite Contact Email			
<b>Quantity</b>	<b>Order Options</b>	<b>Through 5 December</b>	<b>On or After 6 December</b>
	<b>Wireless (Included) - Not intended for product demonstrations.</b>	\$0	\$0
	<b>Basic Connection</b> A single Ethernet cable is extended to the exhibitor booth. This is a shared 100Mbps network connection to the event network. This package allows for one network connection. Additional connections are available for purchase (each device on the network must have an IP address). Additional hubs/switches and cables are not included; exhibitor may provide their own or rent them from the AAS. No servers or routers of any kind may be used with this package.	\$1,200	\$1,300
	<b>Advanced Connection</b> A single Ethernet cable is extended to the exhibitor booth. This is a shared 100Mbps network connection to the event network. This package allows for five network connections. Hubs/switches and cables are not included; exhibitors may provide their own or rent them from the AAS. Any wired router or DHCP server may be used with this package.	\$1,400	\$1,500
	<b>Dedicated 1.5Mbps Connection</b> This is a 1.5Mbps connection to the Internet via the event network. The exhibitor will be allocated the full bandwidth of this connection and no other user can impede on the flow of traffic. Only available with advanced connection.	\$1,050	\$1,150
	<b>Additional IP Addresses</b> For use with Basic and Advanced Connection	\$200	\$225
	<b>Hub/Switch Rental</b> – 5 Port Ethernet Switch	\$50	\$60
	<b>Router Rental</b> – Wired Only	\$70	\$80
	<b>Network Cable Rental</b> – 25 foot patch cable - CAT5/6	\$35	\$45
<b>Payment Method</b>			
<input type="checkbox"/> Check# _____ <input type="checkbox"/> American Express <input type="checkbox"/> MasterCard <input type="checkbox"/> VISA <input type="checkbox"/> Bill Us			
<b>Credit Card Number</b>			<b>Exp</b>
<b>Name as it appears on card</b>			
<b>Signature</b>			
<b>AAS Office Use Only</b>	Auth: _____		

### Return this form by 6 December 2018 to:

Debbie Kovalsky

233rd AAS Meeting Exhibits, 1667 K Street NW, Suite 800, Washington, DC 20006

(F) 202-234-7850 or exhibits@aaas.org